**CYGNOR CYMUNED PENALUN PENALLY COMMUNITY COUNCIL**

Penally Community Council Meeting

Wednesday 08 November 2017

Penally Village Hall, 6.30pm

**Present**: Councillor Piers Bradbury (Chair); Councillor Carol Bradbury; Councillor Jenny D’Arcy; Councillor Carolyn Dessent; Councillor Mark Hancock; Councillor Mike Neal; Councillor Steve Robinson; Councillor Jules Rilstone; Councillor Jon Preston;

**Also Present**: Carol Clemson (Clerk); Tim Roberts, Village Resident.

2017/11/01 **Apologies**

None Received

**Proposal for Penally Petanque (Boules) Pitch**

Chairperson Councillor Piers Bradbury opened the meeting and welcomed all present and proceeded to introduce Councillors to Mr. Tim Roberts. Mr Roberts being a village resident and past Community Councillor had previously spoken to the Chair and had requested that the Council look at the possibility of constructing a Petanque court in the village. Councillor Piers Bradbury had invited Mr Roberts to address this meeting to outline his proposals which involved the construction of a court on the playing fields behind the school.

He informed councillors that a meeting had been held with the County Council several years ago which had resulted in plans being drawn up showing the possible location on the playing fields and also construction and sizing information. This paperwork was handed to the Council for perusal.

Following a discussion it was suggested that perhaps this be looked into further and information be ascertained with regards to local Petanque clubs/societies and whether funding would be available to make this project viable. It was also suggested that this be added to CROW news to see if any other residents are interested in forming a committee which would improve the chances of external funding being available.

**2017/11/02 Declarations of Interest**

County Councillor Jon Preston. Planning 17/0692/PA. This application has been brought before the Planning Committee at Pembrokeshire County Council of which Community Councillor Jon Preston is a member.

**2017/11/03 Signing of Minutes of Last Meeting (held 11 October 2017)**

The signing of the minutes from the last meeting held on Wednesday 11th October were agreed to be a true and accurate record and signed by the Chairperson, Councillor Piers Bradbury. Proposed Councillor Jules Rilstone. Seconded Councillor Carol Bradbury.

**2017/11/04 Matters Arising**

Speeding

Councillor Piers Bradbury informed the meeting that the 20mph repeater sign to be installed adjacent to the property Dolwen has still not been fixed. (Minute 2017/09/14 refers). Councillor Preston agreed to pursue this matter with the County Council.

Stop Sign, Holloway Court. County Councillor Jon Preston informed the meeting that County Highways have previously looked at this junction and decided that the Give Way sign is adequate and no Stop sign is needed.

PCNPA Projects. Councillor Mike Neal informed the meeting that a local resident had contacted him with regards to The Penally Court Leet to see if this would be a viable project. However it is not thought to be included in the PCNPA area. The resident also suggested that on the pathway leading to the beach from the Railway Station (behind the Army hut) perhaps a raised walking area and hide could be erected to view wildlife. The Clerk will send Councillor Mike Neal the link to the PCNPA site and has the full backing of the Community Council. Proposed Councillor Mark Hancock. Seconded Councillor Carol Bradbury. All in favour.

Christmas Tree – Councillor Mike Neal agreed that he is happy for a donation to be sent to Tenby and Saundersfoot Community First Responders in lieu of buying a Christmas Tree.

**2017/11/05 Planning:**

* 17/0692/PA Part Retrospect Planning for single storey extension and replacement garage/summer house. Trem Byr, Fourwinds Lane, Penally

Councillors expressed their concerns at another retrospective planning application submitted after the works had been virtually completed. Councillor Preston forestalled continuing discussion on this application when he stated that the application has already been granted before reaching the committee stage. Councillors expressed their regret at not having been given an opportunity to comment on the application because they had unknowingly been ‘timed out’. The Council requested Councillor Preston to investigate and report back regarding the process and timescales relating to similar planning applications.

* 17/0699/PA Erection of 3 Timber Holiday Lodges with new vehicular access, pedestrian link and associated works. Land North of Penally Heights, Strawberry Lane, Penally.

Following a discussion it was agreed to object to this Planning Application on the following points:

Development of Open Countryside.

Highway Safety – poor access from a single track road.

Detrimental effect on conservation and hedgerows

Design not in keeping of area

Visual Impact

Surface Water Management

Foul Water

**2017/11/06 Correspondence Received**

**PCNPA**

Refusal of Planning Permission – Whitewell Caravan Park.

* The 48 additional pitches and their associated development in an open countryside location is contrary to adopted Local Development Plan Policy.
* The proposed development forms a visually intrusive and discordant addition to this rural area that is harmful to the special qualities of the National Park and therefore contrary to Adopted Local Development Plan Policy.

**Mid & West Wales Fire and Rescue Service**

Asking if we wish our details to remain on their database which provides up to date information where appropriate? Councillors decided to remain on the database.

**Clerks and Councils Direct Magazine**

November 2017

**The Clerk Magazine**

November 2017

**2017/11/07 Accounts and Finances**

Balance of Accounts

The Current Account Balance as at 03 November 2017 stands at £6,737.38

The Business Reserve Account stands at £330.88

Accounts Received for Payment

* C. Clemson, Clerk, October £163.20
* Village Warden, October £250.00
* C. Bradbury , Postage £8.55

It was proposed by Councillor Mike Neal that the above invoices be paid. Seconded Councillor Jenny D’Arcy. All in Favour.

Audit Returns Feedback

It is hoped that this will be received by the end of November.

Appeals for Funds

Nothing received.

The Clerk asked if the PAYE owed back to the Community Council be paid back in two instalments. Councillors agreed to this request and a cheque covering the first instalment received and will be banked accordingly.

**2017/11/08 County Councillors Report**

Following my request to Bourne Leisure and the subsequent donation of the life saving defibrillator I have now arranged for a training event to take place on Saturday December 2nd at the village hall. This training will be open to the public and will be facilitated by the Tenby and Saundersfoot First Responders. I would like to encourage people to come along and attend this event where questions can be answered regarding anything from access to the unit to the different types of heart emergencies.

Since May my role on PCC has become more county wide with my appointment as the Armed Forces champion at PCC. Earlier this month I attended a meeting in North Wales. In attendance were Senior Officers of all three Services and representatives from almost all the Welsh local authorities. The purpose of the meeting was to discuss better ways in which we can deliver the Armed Forces Covenant to veterans who need to access services. It seems many are familiar with the covenant but many authorities are unsure as to how it should and can be delivered. As an example a local veteran may have injuries in conflict which could qualify him or her to be fast tracked through NHS waiting lists, however many are unaware that they may have this option and it is up to us as a local authority to ensure those who need support have access to it when they need it. On a similar note may I remind councillors that next year marks the 100th anniversary of the RAF which will be celebrated during the month of April 2018.

At this time Penally does not have a community emergency action plan. This is something that can be put in place quite simply by making a list of people who can be called upon in the event of severe weather or a multiple injuries accident in or close to the village. PCC have written guides and officers who can help us set this up. However in the meantime we do have a robust good neighbour scheme which will compliment the community emergency action plan when it is in place.

Unfortunately the PCNPA planning enforcement officer has had cause to address issues within the Penally ward. The information I have is limited due to the legal nature of the situation, however it is fair to say that matters are being dealt with despite the apparent lack of enforcement action.

Trees growing on common land are proving difficult to maintain due to PCC limited recourses and responsibilities for such trees. I’m currently dealing with such matters on School Lane and on Middlewalls Lane. The trees have been inspected and I am now waiting for a report on how we may proceed.

Dial-a-ride is a free bus service open to bus pass holders which can pick people up from home to attend Doctors appointments etc. We need to ensure this service is used and that people who are entitled to use it register on to the scheme.

**2017/11/09 Councillor Responsibilities**

It was noted that Councillor Mike Neal recently attended a PLANED Meeting regarding ‘Fit for the Future’ which looked at, amongst other things, the possible future combining of Community Councils.

**2017/11/10 Items of Business Submitted by Members**

Registration of Land. Councillor Piers Bradbury advised that all documents have been collated and forwarded to the Land Registry and we await further feedback.

Councillor Carol Bradbury asked if a small allowance could be built into the annual budget for planting of bulbs, etc., around the village. This will be discussed at next months meeting.

**2017/11/11 Reports from Councillors**

Nothing received

**2017/11/12 Items for CROW News/Village Warden**

Petanque (French Bouling) Pitch Committee for interest.

**2017/11/13 Penally MOD Firing Times:**

Firing is due to take place on the following dates during November:

* Monday 13 to Wednesday 15 November
* Friday 17 November
* Wednesday 29 and Thursday 30 November

**2017/11/14 AOB and date of next meeting (Wednesday 13 December 2017)**

Agenda Item December – 100th Anniversary of the RAF (2018)

Agenda Item December - Budget for 2017/18 Precept

Councillor Jon Preston will contact PCC with regards to the Pitanque court and whether it would be allowed.

Councillor Piers Bradbury will speak to a local gardening company to see how much a pitch will cost.